

## ACCIDENT/INJURY REPORTING PROCEDURES:

It is extremely important that accidents or injuries of a serious nature be reported immediately.

When the SC JOC receives notification of an accident, injury, or occupational illness that requires more than on-the-spot first aid, results in property damage of \$500 or more, or involves civilians the State Safety Office must be contacted immediately.

State Safety Office personnel will compare the details to the current instructions for the Centralized Investigation of Ground Accidents. They will initiate appropriate actions (contacting the US Army Combat Readiness Center EOC and NGB Safety), if applicable.

The State Safety Office personnel to be contacted are:

<u>NAME</u>	<u>OFFICE NUMBER</u>	<u>WK CELL NUMBER</u>	<u>PSNL CELL NUMBER</u>	<u>HOME NUMBER</u>
MSG KEVIN JESKE	806-1048	667-2046	609-3277	865-9503
CPT ALISON HYDER	806-4446	667-2430		735-0643

MSG Jeske is the primary contact.

All attempts to actually talk to MSG Jeske or CPT Hyder will be made. Messages will be left at all numbers with a call back number, until contact is made.

Any questions on this should be directed to MSG Jeske, 806-1048.